

## Otago Farmers Market Trust

### APPLICATION TO TRADE



**Venue:** North End Car Park, Dunedin Railway Station

**Date:** Every Saturday, 8am – 12.30 p.m.

**Public Trading Hours:** 8am – 12.30 p.m.

**Vendor Set Up Time:** 6am – 7.15 a.m.

#### Contact Details:

Name of Applicant: \_\_\_\_\_

Trading Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Email address (required): \_\_\_\_\_

Website address: \_\_\_\_\_

#### **Intended Goods for Sale:**

Please be specific as vendors may only offer goods for sale that have been approved through this application process. Once vendors are initially or permanently accepted to trade at the market, any changes to intended goods for sale will require a separate application.

We encourage you to provide a comprehensive overview of your product and business as this helps us to make informed decisions. Additional information in support of this application may be provided on a separate sheet. This might include growing plans, certification, i.e. Biogrow or other organic status certification, attestations, photographs etc.

**See overleaf**

**Please use this page to describe your product**

**Fees:**

Vendor application fee (*one time*) : \$50.00

**Site fee (*weekly*):**

Half site : \$35.00

One site : \$50.00

1.5 site : \$75.00

2 sites : \$100.00

2.5 sites : \$125.00

3 sites : \$150.00

4 sites : \$200.00

Fees are at current Otago Farmers Market Trust rates. The fees are payable by direct debit from the bank account of the vendor.

**Site Requirements:**

Date/s required (seasonal): \_\_\_\_\_ or all year ☐

Size of site required (half, single, double, triple): \_\_\_\_\_

Power required    **Yes**   **No**        \$20.00 weekly fee

Storage required   **Yes**   **No**        \$10.00 weekly fee

Please complete and send to: **Market Manager** [gm@otagofarmersmarket.org.nz](mailto:gm@otagofarmersmarket.org.nz)

Following acceptance as a vendor, clearance must be obtained, if required, from Environmental Health at Dunedin City Council to trade at Otago Farmers Market. Evidence is required that food produced for sale at the Otago Farmers Market has been prepared in a licensed food premises. A copy of the clearance must be submitted to Otago Farmers Market Trust.

**Statement:**

I have read and understand the *Terms and Conditions* and *Code of Conduct* of the Otago Farmers Market Trust and agree to abide by them.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_